Sample Voice Messages for Parent/Caregiver Calls

**High Risk Voicemail:**

Hi, my name is \_\_\_\_\_\_\_\_\_\_\_\_\_ and I’m a school counselor/social worker/psychologist from \_\_\_\_\_\_\_\_\_ middle school/high school. I have (student name) in my office and I need you to give me a call as soon as you get this message. I can be reached at (555-555-5555). Thank you.

**Moderate, Low Risk Voicemail:**

Hi, my name is \_\_\_\_\_\_\_\_\_\_\_\_ and I’m a school counselor/social worker/psychologist from \_\_\_\_\_\_\_\_\_\_ middle school/high school. As you know, (7th grade) students participated in the Signs of Suicide educational and screening components. Due to a couple of your child’s answers on their completed screener, I wanted to call him/her/them down to check-in. After speaking with him/her/them, it was determined that he/she/they is safe and is not at risk to himself/herself/themselves. At this point, (student name) has returned to class. [Ex. (Student name) has expressed an interest in starting weekly individual therapy. I’m happy to discuss this in person or over the phone; I can also email you a list of resources.] Please feel free to give me a call back if you have any questions or concerns at (555-555-5555). If I miss your call, I will be sure to call you back at my earliest convenience, given that the program is running through the end of the day.